Steel Mains

SINTAKOTE® PIPELINE SYSTEM

Construct and Install Steel Pipeline Systems

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Program Overview & Outline

OVERVIEW

This training program supports the attainment of skills and knowledge required for field and operational staff with responsibility for ensuring that water distribution conveyance assets are constructed and installed in a safe and timely manner.
Steel Mains delivers this competency-based training program via its online platform and face to face workshops across all States & Territories of Australia.
The course has been developed to provide the correct information for pipe layers to correctly install Sintakote steel pipelines used for water and sewage across Australia and New Zealand.
Steel Mains delivers a generic practical program where participants are required to demonstrate competency in handling and laying of Sintakote steel pipelines to accepted industry standards.

WHO SHOULD ATTEND

Personnel involved in the construction and pipeline industry. The program is designed for general pipelayers, leading hands and supervisors, as well as for engineering personnel in order to gain general pipeline construction & installation knowledge.

OBJECTIVE

To provide pipelayers with a strong foundation in efficient and competent methods of installation and reinstatement of Sintakote steel pipeline coatings and linings to relevant manufacturers and industry standards.

OUTCOMES

1 Plan and prepare for construction and installation
   a) Determine work requirements for construction and installation of water distribution system pipes and assets from plans, specifications and instructions.
   b) Perform site checks to prevent damage to other utilities.
   c) Select and check equipment and tools to meet safety and work requirements of task and site.
   d) Select, fit and use personal protective equipment.

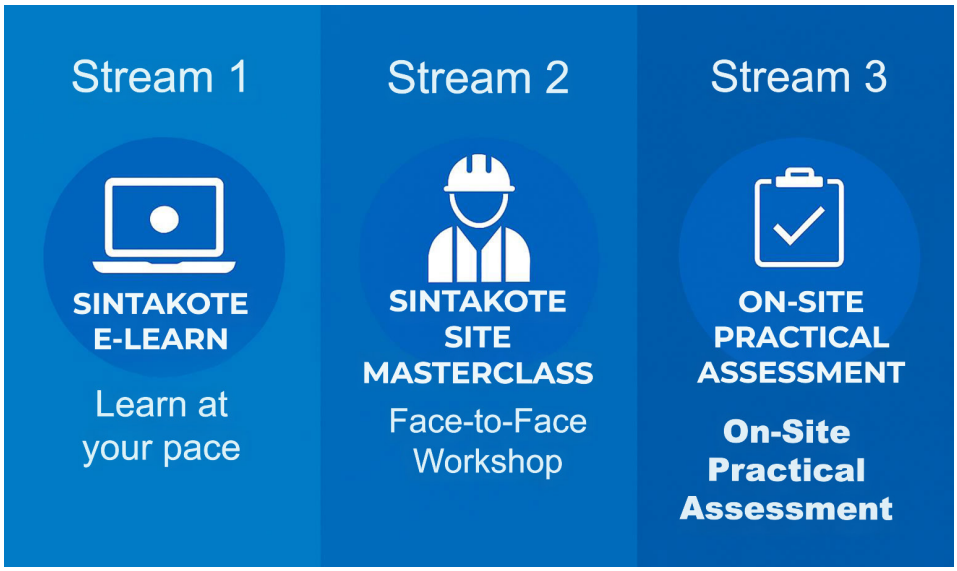
2 Construct and install distribution assets, steel pipes and associated fittings
   a) Excavate and prepare trenches.
   b) Lay bedding or foundation.
   c) Inspect pipes and fittings, and lay or join them.
   d) Install or place prefabricated components.
   e) Backfill excavations according to specifications.

3 Confirm work quality
   a) Check constructed and installed distribution assets, pipes and fittings to ensure that specifications are met.
   b) Check water quality testing results to ensure that organisational requirements are met.

4 Finalise work
   a) Check, maintain and store equipment, tools and materials.
   b) Restore work site.
   c) Complete workplace records and as constructed drawings, and process as required.

TRAINING AND COMPETENCY STREAMS

Steel Mains offers three targeted training streams designed to support projects of varying size, complexity, and delivery and compliance requirements: Sintakote E-learn, Sintakote Site Masterclass and our On-Site Practical Assessment.
Our training and practical assessment programs are delivered using a Competency-Based Training (CBT) approach, which focuses on what participants can demonstrate and perform in the workplace as a result of completing a structured training program combined with hands-on experience. Under this approach, a participant is considered competent when they can consistently apply their knowledge and skills to successfully complete specific work activities across a range of situations and working environments.



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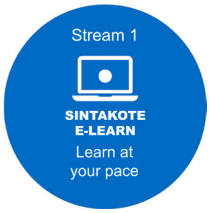
STREAM 1- SINTAKOTE E-LEARN



Sintakote E-Learn is an online, self-paced course. Students learn through short videos followed by quizzes, hosted on Steel Mains learning management system (LMS).

PREREQUISITES

There are no pre-requisites for entry to this course.

TARGET AUDIENCE

Sintakote E-Learn is best suited for routine supply, straightforward project scopes, self-learners, or as a refresher for participants who have completed the training previously.

COURSE LENGTH

3 hours of content (self-paced) + quizzes. Students have access to our learning management system for six (6) months.

PRICING

AUD 350 + GST per student

AVAILABILITY

Immediate access after payment confirmation.

CERTIFICATION

Following successful completion of the theoretical modules and quizzes, the student will receive a **Certificate of Completion** of the Sintakote E-Learn Course.

STREAM 2- SINTAKOTE SITE MASTERCLASS

Sintakote Site Masterclass is an in-person, one-day workshop, delivered by a Steel Mains trainer. Steel Mains offers scheduled sessions at Steel Mains facilities and on-request for project-specific needs at suitable facilities.

PREREQUISITES

There are no pre-requisites for entry.
Pre-learning required prior to a Masterclasses.

TARGET AUDIENCE

Mid-scale projects with moderate complexity, strategic projects with multiphase delivery, and large complex project teams with highly customised delivery requirements.

COURSE LENGTH

One (1) full day with pre-learning required, plus bonus 6-month access to our Sintakote E-Learn modules.

PRICING

Scheduled Masterclass: AUD 650 + GST per student which includes E-Learning
Project-Specific Masterclass: AUD 5,900 + GST per class (up to 12 students)

AVAILABILITY

Scheduled Masterclass: Steel Mains facilities as per training calendar available on our website.
Project-Specific Masterclass: subject to availability. Complete the application form and our team will confirm suitable dates.

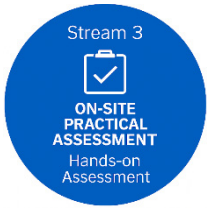
CERTIFICATION

Successful completion of the workshop and theoretical assessment, the student will receive a **Certificate of Completion** of the Sintakote Site Masterclass.

OFF-SITE FACILITY REQUIREMENTS

For all off-site training, a whiteboard, chairs & tables & electricity need to be supplied by the venue.

STREAM 3- ON-SITE PRACTICAL ASSESSMENT



Our On-Site Practical Assessment is a hands-on evaluation of skills to confirm participants can apply the theoretical knowledge to real-case scenarios on site.

PREREQUISITES

Previous completion of the theoretical training (Stream 1 or Stream 2).

TARGET AUDIENCE

Recommended/required when a Certification of Competency is mandatory as specified by the principal contractor, local authority or water authority as part of project compliance requirements.

PRICING & AVAILABILITY

Complementary practical assessments are available for Sintakote Site Masterclasses on the following day, where a live installation is accessible for competency assessment.

If assessments are conducted at a later date, or where participants are enrolled in Sintakote eLearning an additional fee will apply to cover associated costs. Our Team will confirm pricing prior invoicing.

CERTIFICATION (ASSESSMENT)

Assessment is the process of collecting evidence and making a judgement on whether competency has been achieved. The purpose of assessment is to confirm that a student can perform to the standard expected in the workplace, as expressed in the relevant endorsed industry or enterprise competency standards.

For this training program competency is assessed through:

- Successful demonstration of practical understanding and application of handling and laying Sintakote steel pipe materials; and
- Evidence from learning activities.

On successful completion of the unit, a student will be assessed as either Competent and will gain a **Statement of Attainment;** else if not successful - Not Competent.

Steel Mains

ASSESSMENT POLICY

Students have the right to appeal against an assessment if they are deemed not competent. All students have access to reassessment on appeal. Please refer to the Complaints & Appeals Policy further in this document on how to appeal.
A re-assessment charge of AUD$100.00 (metro) per person applies. For non-metro areas, please contact the Steel Mains Training Administrator on (07) 3435 5500 or at training@steelmains.com.

SPECIAL NEEDS (ACCESS & EQUITY)

Steel Mains recognises that there will be students with special needs, a range of levels of education and diverse learning backgrounds. Steel Mains is committed to providing an inclusive learning environment.
Steel Mains shall ensure all students have an equal opportunity to learn and better themselves. As such, aid will be provided to those who require additional help in these areas, so as to maximise their ability to undertake their training effectively. (e.g. In case of literacy & numeracy issues, the trainer will organise a verbal questioning of the theoretical assessment as a one-on-one session on the day for a face-to-face Masterclass or online for E-Learn option), if time permits, or alternatively by means of a one-on-one session the following day.)
Students seeking assistance are required to contact the Training Manager prior to the course, or alternatively the Training Administrator (contact details provided in this brochure).

PRIVACY PRINCIPLES & POLICY

In accordance with the Steel Mains privacy policy, Steel Mains is committed to protecting the privacy & personal information of all our students. Steel Mains only collects necessary student information for the purpose of managing training records.
A copy of the Steel Mains privacy policy is available at: Steel Mains Privacy Policy
If a student or individual wishes to raise or discuss any issues relating to privacy issues, please contact the Training Manager (contact details provided in this brochure).

LEARNING MANAGEMENT SYSTEM

Steel Mains provides online training through a third-party Learning Management System (LMS) hosted on cloud infrastructure located in the United States, United Kingdom, and EU. By submitting a registration form, confirming enrollment, or accessing our LMS (including via our website or online forms), you agree that your personal information will be shared with our overseas LMS provider to facilitate and manage training and related services. When a student enrolls in the LMS, the student will also acknowledge and agree to our privacy collection notice and terms of use.

COMPLAINTS & APPEALS POLICY

Steel Mains Training strives to ensure that each student is satisfied with their learning experience and outcome. In the event that this is not the case, students have access to the Steel Mains Training Department complaints and appeals process. The Client Appeals & Complaints Procedure ensures that fair and equitable processes are implemented for any complaints or appeals against the Steel Mains Training Department.
Students have the right to appeal against an assessment. The Steel Mains Client Appeals & Complaints procedure and Complaints form are available by contacting the Training Administrator—phone 07 3435 5500. It is also available on the Steel Mains website. Refer: www.steelmains.com/training.
The complaints procedure addresses both formal and informal complaints. All formal complaints shall be submitted in writing to the Steel Mains Training Manager and will be heard and addressed, usually within a period of two working weeks. Appeals relate to the request for a review, change or decision or outcome relating to a learner's results following completion of a formally outlined assessment process.
Complaints relate to issues of service or advice which has progressed beyond a minor disagreement or beyond simple resolution through good communication skills.
It is the responsibility of the Steel Mains Training Department to ensure adherence to the Appeals & Complaints procedure and that a resolution is sought in all reasonable circumstances. This includes informing and assisting students with the complaints procedure and supply of complaint forms.

STUDENTS RIGHTS & OBLIGATIONS

As a student of the Steel Mains Training Department you have the following rights and obligations/responsibilities:

- Be treated fairly and with respect by other course members and staff;
- Learn in an environment free of discrimination and harassment;
- Learn in a supportive and safe environment which includes assistance with any language, literacy or numeracy concerns you may have. Extra assistance will be provided to you if required. Students seeking assistance are required to contact the Training Manager prior to the course, or alternatively the Training Administrator on (07) 3435 5500 or at training@steelmains.com. Refer to Special Needs section;
- Study a program which meets current industry standards and assessment requirements;
- Have your work assessed as promptly as possible and to receive feedback;
- Have personal records kept private and made available only to authorised users; Refer to Privacy Principles.
- Appeal results and access the review process in accordance with principles; Refer to Complaints & Appeals Policy.
- Ensure all course participants receive equal opportunities and gain the maximum from their time with us, these rules apply to all people that attend any of our sessions. Any person(s) whom displays dysfunctional or disruptive behaviour may be asked to leave the session and / or the course.

PAYMENT TERMS AND CONDITIONS

Upon registration, Steel Mains will issue a tax invoice and payment details.
Steel Mains accepts Electronic Funds Transfer (EFT) and credit card payment.
Please note we do not accept American Express.
Please note:

- Access to Steel Mains Sintakote E-learn platform will not be issued until payment confirmation has been received.
- Course fees MUST be received at least seven (7) days prior to the date of the Sintakote Site Masterclass or On-site Practical assessment.
- If payment is not received prior to the commencement of a Sintakote Site Masterclass, training may be postponed or cancelled at our trainer's discretion.
- No Statement of Attainment or Certificate of Completion can be issued until full payment has been received.

CANCELLATION BY STUDENTS OR CLIENT ORGANISATION

Cancellation fees apply as follows:
Scheduled Masterclasses (per student):
• Within 7 days – 25% of the student fee
• Within 48 hours – 75% of the student fee
• Non-attendance without notice – no refund
After participants confirm attendance, Steel Mains will finalise the training date and time. Scheduled Masterclasses require a minimum of five participants. If numbers are not met, an alternative date will be proposed.
Project-Specific Masterclasses (per class):
• Within 7 days – 25% of the class fee
• Within 48 hours – 75% of the class fee
• Cancellation of a confirmed full class or no-show – no refund
Rescheduling may be offered, with additional fee and travel costs payable as determined by the Training Manager.
Steel Mains reserves the right to reschedule training dates where necessary.
On-site Practical Assessments:
Cancellations within 7 days are non-refundable. Rescheduling may be offered at an additional fee and travel cost, as determined by the Training Manager.

TERMS & CONDITIONS OF SALE

Unless agreed upon in writing, Steel Mains Standard Terms & Conditions of Sale prevail for training courses delivered by Steel Mains

STEEL MAINS TRAINING DEPARTMENT CONTACTS

E training@steelmains.com

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CUSTOMER MANAGER-WA
Shane Ellis
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M 0407 145 667

TRAINING ADMINISTRATOR
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E training@steelmains.com

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